



TOSA Program Director - Outdoor Lab

Jeffco Public Schools (Jeffco) is located in Jefferson County, Colorado. It is the second largest school district in Colorado serving 69,000 students across 155 schools. With 14,000 employees, the district is the largest employer in Jefferson County and has provided educational excellence for more than 70 years.

Jeffco embraces the spirit of the West and the natural beauty of the Rocky Mountain region with the county spanning more than 770 square miles running the length of the western edge of the Denver metropolitan area. The district is diverse in both population and geography, from urban to rural, including the mountain communities in the foothills west of Denver.

Overall, Jeffco has 31% of students that qualify for free and reduced lunch, an indicator of poverty, and 34% minority (25% Hispanic) student population. The district is implementing a new strategic plan, Jeffco Thrives 2025 that is focused on providing a world-class education that prepares all Jeffco students for bright and successful futures as local and global citizens. Come join us!

Jeffco Public Schools is a Single-State Employer. All candidates hired by Jeffco Public Schools must reside within the state of Colorado.

ABOUT THE SCHOOL/DEPARTMENT

Mt. Blue Sky (aka Mt Evans) Outdoor Lab is located in Evergreen, Colorado at the base of the Mt. Blue Sky mountain range. The current school site sits on 525 acres and was originally built by the Clarence Dodge family of Colorado Springs. Jefferson County Public Schools purchased the property in 1957 and since then every sixth grade student has engaged in a week-long, residential, environmental and civic education experience. It provides opportunities for hands-on, experiential learning in an outdoor setting that fosters opportunities for student growth in an array of subjects.

HOURS AND DAYS WORKED

Desired Start Date: 08/11/2025

TOSA Program Dir - Outdoor Lab

Annual Position

FLSA: Exempt

FTE: 1.00000 , Hours/Day: 8.000 , Days/Year: 185

Salary Plan, Grade, Step: JCE - Professional - 185 days , L01, 1

Min-Mid Annual Salary Range: \$55,256.00 - \$74,031.50 Effective as of: 08-16-2024

Compensation schedules for Jeffco Schools can be found [here](#). Starting salary for non-licensed roles is based on the candidate's relevant work experience and education. Additional considerations may be given for job-specific certifications and skills. Applicants should submit all relevant and verifiable education, training and work experiences at the time of application. Starting Salary for licensed educators is based on the step and lane schedule found [here](#).

RESPONSIBILITIES

SUMMARY: Support and promote effective instructional practices in specific content areas.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Instruction and Mentoring:

- Responsible for recruitment, supervision, training, management, and evaluation of Outdoor Lab School interns.
- Responsible for training, supervision, and management of High School Leaders, who are mentored by you and the interns that you train.
- Communicate and collaborate effectively with the Outdoor Lab School Principals, Program Coordinator, Program Specialists, visiting school staff, parents, community members, and all other Outdoor Lab stakeholders.
- Ability to train/teach all core content classes.
- Help high school interns to manage grades and graduation.

Management:

- Direct and organize daily operations of Outdoor Lab, including developing a weekly schedule for visiting schools; teaching of sixth grade students; assist in maintaining all curriculum and instructional resources; and manage logistics for visiting teachers and students. Sometimes this involves stakeholders such as transportation.
- Responsible for assisting the management of technology systems, including site network, website, and computers.
- Assist in organizing and running special events, including Outdoor Lab School Open House and other site rentals.

Supervisory/Administrative:

- Operate as teacher-in-charge when principal is off-site.
- Share administrative, supervisory, and incident command duties with the site principal before and after regular business hours.
- Must be able to work some overnight shifts with supervisory duties.
- Must be willing to work some weekends to share duties that cover site rentals.
- Manage, direct, and evaluate intern activities.
- Other duties as assigned

QUALIFICATIONS: Current Colorado teaching license. Willingness to obtain, or in possession of Colorado administrative license preferred.

EXPERIENCE: Prefer 6th grade and/or Outdoor Lab School teaching experience.

IMPORTANT NOTICE

Important Notice Regarding Licensed Positions:

Job Status: Ongoing

A successful external applicant will be issued a probationary contract. A successful internal applicant that currently holds a probationary or non-probationary contract with Jeffco Public Schools will maintain that contract status.

SALARY

[Jeffco Salary Schedules](#)

BENEFITS

[Jeffco Benefits](#)

EQUAL EMPLOYMENT OPPORTUNITY

The Jefferson County School District does not discriminate on the basis of disability, race, color, creed, religion, national origin, age, sexual orientation, marital status, political affiliation, pregnancy, or gender.